



THE FOUR MONTH FORWARD PLAN

1 November 2010 to 28 February 2011

Date of Publication: 14 October 2010

Contact Officer: Nicola Kirby
Senior Democratic Support Officer
(Cabinet)

Email: nicola.kirby@plymouth.gov.uk

Telephone: 01752 304867

Fax No: 01752 304819

The Forward Plan is published monthly

PLYMOUTH CITY COUNCIL FORWARD PLAN OF KEY DECISIONS

What is the Forward Plan?

The Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 require the Leader to prepare a Forward Plan to cover a period of four months. The Forward Plan contains **key decisions** that the Leader believes are to be taken within this period. It describes the nature of the decision, who is the decision maker, the period in which the decision will be taken, those whom the decision taker proposes to consult, the steps any individual may take who wishes to make representations to the decision maker and a list of background papers considered by the decision taker in respect of the key decision.

What is a Key Decision?

A **key decision** is –

- (a) Any decision in relation to an Executive function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or

- (b) Any decision that is likely to have a significant impact on two or more wards within the Council.

The threshold for significant expenditure / savings is £2 million for the award of contracts and £500,000 for all other matters.

The Cabinet cannot consider key decisions if they have not been included within the Forward Plan unless they fall within the two exceptions set out at paragraph 15 & 16 of the Regulations, namely:

REGULATION 15. GENERAL EXCEPTION

If a matter which is likely to be a key decision has not been included in the forward plan, then subject to Regulation 16 (special urgency), the decision may still be taken if:

- (a) the decision must be taken by such a date that it is impracticable to defer the decision until it has been included in the next forward plan and until the start of the first month to which the next forward plan relates;
- (b) the monitoring officer has informed the Chair of a relevant Scrutiny Panel, or if there is no such person, each member of that panel in writing, by notice, of the matter to which the decision is to be made;
- (c) the Monitoring Officer has made copies of that notice available to the public at the offices of the Council; and
- (d) at least 5 working days have elapsed since the Monitoring Officer complied with (a) and (b).

Where such a decision is taken by a committee, it must be taken in public.

REGULATION 16. SPECIAL URGENCY

If by virtue of the date by which a decision must be taken Regulation 15 (general exception) cannot be followed, then the decision can only be taken if the decision taker (if an individual) or the Chair of the body making the decision, obtains the agreement of the Chair of the Overview and Scrutiny Management Board that the taking of the decision cannot be reasonably deferred. If there is no Chair of the Overview and Scrutiny Management Board, in his/her absence the Vice Chair will suffice, or in both their absences, any other Member of the Board.

The Forward Plan does not need to refer to exempt information and confidential information cannot be included.

What is the Budget and Policy Framework?

This is a reference to the Council's policy framework and is made up of a series of Statutory Plans and Strategies listed as below:

| | |
|--|---|
| Corporate Plan | All Our Futures |
| Children and Young People's Plan | Capital Strategy and Asset Management Plan |
| Licensing Authority Policy Statement – Gambling Act 2005 | Housing Strategy |
| Local Development Framework (Documents) | Investment in Children (comprising Strategy for Change and Building Schools for the Future) |
| Local Transport Plan | Plymouth Economic Strategy |
| Sustainable Community Strategy | Waste Management Strategy |
| Youth Justice Plan | |

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months
- when those key decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents can you ask for, and when
- who you can contact for further information

Who takes Key Decisions?

Under the Council's Constitution most key decisions are taken at public meetings of either the City Council or the Cabinet and these bodies are presently scheduled to meet on the following dates:

| | November 2010 | December 2010 | January 2011 | February 2011 |
|---|---------------|---------------|--------------|---------------|
| City Council Council House (2 pm) | - | 6 December | 31 January | 28 February |
| Cabinet Council House (2.pm) | 16 November | 14 December | 18 January | 8 February |

Who can I contact?

Each entry in the Plan indicates the names of all the relevant people to contact about that particular item. In addition, the last page of the Forward Plan gives a complete list of all Members of the City Council, the Leader/Executive Members and the Chief Executive/ Executive Directors.

How do I make contact?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact, please ring the City Council and staff will be able to assist you: Telephone 01752 668000.

How do I get copies of agenda papers?

The agenda papers for City Council and Cabinet meetings are usually available five working days before the meeting and can be accessed on the Council's website: www.plymouth.gov.uk/modgov.

On occasions, the papers you request may contain exempt or confidential information. If this is the case, it will be explained why it will not be possible to make copies available.

How can I get copies of the Plan?

Copies of the Plan are available for inspection at reasonable hours, free of charge, at the Plymouth City Council offices. The Plan is updated monthly on:

| |
|-------------|
| 2010 |
| 11 November |
| 9 December |
| 2011 |
| 13 January |
| 10 February |
| 17 March |
| 14 April |

Copies are also available on the City Council's website:

www.plymouth.gov.uk/modgov.

General

If you have any questions or comments about the Plan, we would positively welcome them and would ask that you send them direct to the contact officer named at the start of the Plan. Please also let us know if you have any difficulty in accessing a copy of the Plan or any of the documents referred to therein.

COUNCILLOR MRS V PENGELLY
LEADER



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* These items appear in the Forward Plan for the first time.

**NORTH PROSPECT REGENERATION - COMPULSORY PURCHASE ORDERS
DATE FIRST INCLUDED IN THE FP: 16 SEPTEMBER 2010**

Nature of the decision:

Cabinet will be asked to make a resolution to enable the use of compulsory purchase orders, should they be necessary, to ensure progress on the first phase of North Prospect Regeneration.

Who will make the decision? Cabinet (on the recommendation of Councillor Fry)

Timing of the decision? 16 November 2010

Who will be consulted and how?

Persons to be consulted with:

Residents and home owners in the affected area.

Process to be used:

All residents affected will have individual discussions with staff of Plymouth Community Homes who are involved in the project.

Information to be considered by the decision makers:

An outline of the powers required and justification for their use, together with a plan identifying properties that potentially could fall within this framework as part of the first phase of the whole regeneration of North Prospect.

Documents to be considered when the decision is taken

Report and plan of the area as an appendix.

Representations: In writing by 1 November 2010 to -

- (1) Assistant Director for Strategic Housing;
- (2) Councillor Fry (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Nick Carter, Housing Strategy and Development Manager

E mail: nick.carter@plymouth.gov.uk Tel: (01752) 307583

COUNCIL TAX BASE 2011/12
DATE FIRST INCLUDED IN THE FP: 14 OCTOBER 2010

Nature of the decision:

The Cabinet will be requested to give approval to the Council Tax Base, which will be used as the basis for setting the Council Tax level for 2011/12.

Who will make the decision? Cabinet (on the recommendation of Councillor Bowyer)

Timing of the decision? 14 December 2010

Who will be consulted and how?

Persons to be consulted with:

The Council Tax base is calculated as part of a statutory process, based on data relating to the council tax property base. Consultation is not applicable.

Process to be used:

Not applicable.

Information to be considered by the decision makers:

1. The regulations governing the calculation of the tax base (Local Authorities Calculation of Tax Base) Regulations 1992;
2. The tax base report;
3. The level of estimated collection rate and the option to vary the discounts given on second homes and empty properties.

Documents to be considered when the decision is taken

as above for decision makers

Representations: In writing by 29 November 2010 to -

- (1) Director for Corporate Support;
- (2) Councillor Bowyer (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Pamela Dean, Council Tax Manager

E mail: pam.dean@plymouth.gov.uk Tel: (01752) 305413

SOUTH WEST DEVON WASTE PARTNERSHIP - APPROVAL OF FINAL BUSINESS CASE
DATE FIRST INCLUDED IN THE FP: 14 OCTOBER 2010

Nature of the decision:

South West Devon Waste Partnership (SWDWP): approval of the Final Business Case prior to award of contract.

The South West Devon Waste Partnership is a collaboration between Plymouth City Council, Devon County Council and Torbay Council. Plymouth City Council entered into this Partnership in April 2008 and it is now necessary to approve the Final Business Case, prior to the Project Executive in consultation with the Joint Working Committee awarding the contract via previously approved scheme of delegation within the Joint Working Agreement.

Who will make the decision? Cabinet (on the recommendation of Councillor Mike Leaves)

Timing of the decision? 8 February 2011

Who will be consulted and how?

Persons to be consulted with:

Local community;
Members of the three Councils;
SWDWP Joint Working Committee;
SWDWP Project Executive (Senior Officers Group);
Local MP's

Process to be used:

Meetings/briefings;
Website;
Briefings for Members of the three Councils;
Briefings for local Members of the Parliament;
Council publications.

Since commencing the project in the summer of 2008, communications have been a priority for the Partnership with a steady stream of briefings, exhibitions, presentations and meetings with stakeholders, held on a regular basis or as developments demand.

Information has been provided in a number of formats to ensure accessibility, using:

- Web
- Media and broadcast
- Roadshows in venues close to involved communities
- Briefings and presentations
- Meetings with community groups
- Discussions with elected representatives
- Advertisements
- Newsletters and stakeholder information

Information to be considered by the decision makers:

Final Business Case and associated written reports

Documents to be considered when the decision is taken

Report providing a summary of the Final Business Case and recommendations
Final Business Case.

Background information: Outline Business Case approved by the City Council in 2008 and the Joint Working Agreement signed by the three Authorities in April 2008.

Representations: In writing by 24 January 2011 to -

- (1) Director for Development and Regeneration;
- (2) Councillor Michael Leaves (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Mark Turner, Project Director, South West Devon
Waste Partnership

E mail: mark.turner@plymouth.gov.uk Tel: (01752) 304991

**MODERNISATION OF SHORT BREAK SERVICES FOR PEOPLE WITH A
LEARNING DISABILITY
DATE FIRST INCLUDED IN THE FP: 11 MARCH 2010**

Nature of the decision:

To provide information on the outcomes of the consultation exercise in relation to the re-provision of short breaks and to confirm agreement to the direction of travel.

Who will make the decision? Cabinet (on the recommendation of Councillor Monahan)

Timing of the decision? 16 November 2010

Who will be consulted and how?

Persons to be consulted with:

Consultation will take place with partner organisations, staff, & respite services, users/carers. The Overview and Scrutiny Management Board on 27 October 2010, will receive the report of the Overview and Scrutiny Task and Finish Group. Further discussions with staff, users/carers will take place following Cabinet on 16 November 2010 to follow up any decisions taken.

Process to be used:

Meetings (group meetings and one-to-ones), questionnaires, information on the council's website.

Information to be considered by the decision makers:

Outcome from the consultation process.

Documents to be considered when the decision is taken

Business case and report.

Representations: In writing by 1 November 2010 to -

- (1) Paul Francombe, Learning Disability Partnership Manager;
- (2) Councillor Monahan (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Paul Francombe, Learning Disabilities Partnership Manager

E mail: paul.francombe@plymouth.gov.uk Tel: (01752) 434031

RESIDENTIAL CARE: UPDATE ON MODERNISATION OF OLDER PEOPLE'S SERVICES (2005 - 2015)
DATE FIRST INCLUDED IN FP: 11 MARCH 2010

Nature of the decision:

To provide information on the outcomes of the consultation exercise in relation to the re-provision of Older People's Services and to confirm agreement to the direction of travel.

Who will make the decision? Cabinet (on the recommendation of Councillor Monahan)

Timing of the decision? 16 November 2010

Who will be consulted and how?

Persons to be consulted with:

Consultation taken place with partner organisations, staff, & service users/carers. The Overview and Scrutiny Management Board on 27 October 2010, will receive the report of the Overview and Scrutiny Task and Finish Group. Further discussions with staff, users/carers will take place following Cabinet on 16 November 2010 to follow up any decisions taken.

Process to be used:

Meetings (group meetings and one-to-ones), questionnaires, information on the council's website.

Information to be considered by the decision makers:

Written report.

Documents to be considered when the decision is taken

Written report.

Representations: In writing by 1 November 2010 to -

- (1) Pam Marsden, Assistant Director for Adult Health and Social Care;
- (2) Councillor Monahan (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Pam Marsden, Assistant Director for Adult Health and Social Care

E mail: pamela.marsden@plymouth.gov.uk Tel: (01752) 307344

FAIRER CONTRIBUTIONS POLICY, CHARGING WITHIN A PERSONALISED SYSTEM
DATE FIRST INCLUDED IN THE FP: 10 JUNE 2010

Nature of the decision:

To provide information on the outcomes of the consultation exercise in relation to the new guidance on charging for non residential adult social care services and to confirm agreement to the recommendations outlined in the report.

Who will make the decision? Cabinet (on the recommendation of Councillor Monahan)

Timing of the decision? 16 November 2010

Who will be consulted and how?

Persons to be consulted with:

Consultation will take place with partner organisations, staff, & service users/carers. The Overview and Scrutiny Management Board on 27 October 2010, will receive the report of the Overview and Scrutiny Task and Finish Group.

Process to be used:

Meetings (group meetings and one-to-ones), questionnaires, information on the council's website.

Information to be considered by the decision makers:

Written report.

Documents to be considered when the decision is taken

New guidance;
Written report.

Representations: In writing by 1 November 2010 to -

- (1) Assistant Director for Adult Health and Social Care;
- (2) Councillor Monahan (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Pam Marsden, Assistant Director for Adult Health and Social Care

E mail: pamela.marsden@plymouth.gov.uk Tel: (01752) 307344

**CONTRACT AWARD: SUPPORT, ENABLEMENT AND CARE SERVICE FOR ADULTS WITH LEARNING DISABILITIES TO LIVE INDEPENDENTLY (BLOCK CONTRACT FOR CORE SUPPORT IN ACCOMMODATION BASED SERVICES)
DATE FIRST INCLUDED IN THE PLAN: 16 SEPTEMBER 2010**

Nature of the decision:

The Cabinet will be requested to give approval to award one block contract to deliver a minimum 'core' element of support, enablement and care to five specific accommodation based schemes for a period of three years with the option to extend for a further year.

Who will make the decision? Cabinet (on the recommendation of Councillor Monahan)

Timing of the decision? 16 November 2010

Who will be consulted and how?

Persons to be consulted with:

Strategic Procurement Manager
Head of Legal Services
Head of Finance

Process to be used:

Sign off of contract award report including evaluation criteria.

Information to be considered by the decision makers:

Contract award report.

Documents to be considered when the decision is taken

Contract award report.

Representations: In writing by 1 November 2010 to -

- (1) Director for Community Services;
- (2) Councillor Monahan (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Claire Hodgkins, Supporting People Lead Officer
E mail: claire.hodgkins@plymouth.gov.uk Tel: (01752) 307576

**CONTRACT AWARD: SUPPORT, ENABLEMENT AND CARE SERVICE FOR ADULTS WITH LEARNING DISABILITIES TO LIVE INDEPENDENTLY (GENERIC SUPPORT)
DATE FIRST INCLUDED IN THE FP: 16 SEPTEMBER 2010**

Nature of the decision:

The Cabinet will be requested to give approval to award a number of contracts operating within a framework for the provision of generic support, enablement and care for a period of three years with the option to extend for a further year.

The contracts allow for client choice in accordance with the personalisation agenda.

Who will make the decision? Cabinet (on the recommendation of Councillor Monahan)

Timing of the decision? 16 November 2010

Who will be consulted and how?

Persons to be consulted with:

Strategic Procurement Manager
Head of Legal Services
Head of Finance

Process to be used:

Sign off of contract award report including evaluation criteria.

Information to be considered by the decision makers:

Contract award report.

Documents to be considered when the decision is taken

Contract award report.

Representations: In writing by 1 November 2010 to -

- (1) Director for Community Services;
- (2) Councillor Monahan (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Claire Hodgkins, Supporting People Lead Officer
E mail: claire.hodgkins@plymouth.gov.uk Tel: (01752) 307576

**CONTRACT AWARD: SUPPORT, ENABLEMENT AND CARE SERVICE FOR ADULTS WITH LEARNING DISABILITIES TO LIVE INDEPENDENTLY (FORENSIC SUPPORT NEEDS AND SEVERE CHALLENGING BEHAVIOUR)
DATE FIRST INCLUDED IN THE PLAN: 16 SEPTEMBER 2010**

Nature of the decision:

The Cabinet will be requested to give approval to award a number of contracts operating within a framework for the provision of support, enablement and care services for service users with forensic support needs and severe challenging behavior for a period of three years with the option to extend for a further year.

The contracts allow for client choice in accordance with the personalisation agenda.

Who will make the decision? Cabinet (on the recommendation of Councillor Monahan)

Timing of the decision? 16 November 2010

Who will be consulted and how?

Persons to be consulted with:

Strategic Procurement Manager
Head of Legal Services
Head of Finance

Process to be used:

Sign off of contract award report including evaluation criteria.

Information to be considered by the decision makers:

Contract award report.

Documents to be considered when the decision is taken

Contract award report.

Representations: In writing by 1 November 2010 to -

- (1) Director for Community Services;
- (2) Councillor Monahan (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Claire Hodgkins, Supporting People Lead Officer
E mail: claire.hodgkins@plymouth.gov.uk Tel: (01752) 307576

**CONTRACT AWARD FOR CHILDREN'S CENTRES
DATE FIRST INCLUDED IN FP: 16 SEPTEMBER 2010**

Nature of the decision:

To agree the award of contracts to providers, selected through a competitive tender, to deliver Children's Centres in the following neighbourhood reach areas:

- Morice Town, Ford and Keyham
- City Centre and Stonehouse
- Stoke and Devonport
- Ham and North Prospect
- Ernesettle and Honicknowle
- East End, Mutley, Greenbank and Mount Gould
- Peverell, Hartley, Mannamead and Higher Compton
- Beacon Park, Pennycross and Manadon

Who will make the decision? Cabinet (on the recommendation of Councillor Mrs Watkins)

Timing of the decision? 18 January 2011

Who will be consulted and how?

Persons to be consulted with:

Strategic Procurement Manager
Head of Legal Services
Head of Finance

Process to be used:

Signature to Tender Award Report.

Information to be considered by the decision makers:

Tender award report.

Documents to be considered when the decision is taken

As above for decision makers.

Representations: In writing by 24 December 2010 to -

- (1) Assistant Director for Lifelong Learning;
- (2) Councillor Mrs Watkins (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Fiona Fleming, Commissioning Manager for Children's Services

E mail: fiona.fleming@plymouth.gov.uk Tel: (01752) 307328

**BUDGET ITEM:
SETTING THE 2011/12 BUDGET AND THE COUNCIL TAX
DATE FIRST INCLUDED IN THE FP: 14 OCTOBER 2010**

Nature of the decision:

To agree the 2011/12 Budget (including the revenue and capital budget and the treasury management strategy) and the Council tax for 2011/12.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? City Council (Cabinet Member: Councillor Bowyer)

Timing of the decision? 28 February 2011

Who will be consulted and how?

Persons to be consulted with:

Corporate and Departmental Management Teams;
Key Partners;
Businesses;
General public;
Overview and Scrutiny Management Board;
Cabinet.

Process to be used:

Written reports and meetings, including the Overview and Scrutiny Management Board on 12 and 17 January 2011, to make recommendations to Cabinet on 8 February 2011.

Document to be published on the website.

Information to be considered by the decision makers:

Findings from the Plymouth Report - which covered, performance, public consultation, inspection and other data;
Plymouth City Council's Corporate Plan 2011-2014;
Plymouth City Council's Asset Management Plan 2011-2014;
Quarterly Joint Performance and Finance Reports presented to Cabinet and Scrutiny throughout 2010/11.

Documents to be considered when the decision is taken

Council budget report and associated papers - March 2010;
Quarterly monitoring reports 2010/11;
Medium Term Financial Strategy;
Plymouth City Council's Corporate Plan 2011-2014;
Plymouth City Council's Asset Management Plan 2011-2014;
Cabinet recommendations.

Representations: In writing by 24 January 2011 to -

- (1) Director for Corporate Support;
- (2) Councillor Bowyer (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Brenda Davis, Senior Auditor (Corporate Team)

E mail: brenda.davis@plymouth.gov.uk Tel: (01752) 306714

**BUDGET ITEM:
MEDIUM TERM FINANCIAL STRATEGY
DATE FIRST INCLUDED IN THE FP: 13 MAY 2010**

Nature of the decision:

The City Council will be requested to adopt the Medium Term Financial Strategy for both revenue and capital and note the future year forecasts on resources available and spending commitments. The City Council will also be requested to adopt the Council's 'summary financial objectives' and targets within this document.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? City Council (Cabinet Member: Councillor Bowyer)

Timing of the decision? 6 December 2010

Who will be consulted and how?

Persons to be consulted with:

Corporate Management Team, directors, assistant directors, key partners and the Overview and Scrutiny Management Board.

Process to be used:

Presentations to management team meetings. Publish document on website. Present, and challenge through the scrutiny process.

Information to be considered by the decision makers:

Sustainable Community Strategy;
Plymouth City Council Corporate Plan;
Quarterly performance and finance reports presented to Cabinet and scrutiny throughout 2010/11;
Cabinet recommendation from the meeting on 16 November 2010.

Documents to be considered when the decision is taken

Council budget report and associated papers – March 2010;
Quarterly monitoring reports 2010/11.

Representations: In writing by 1 November 2010 to -

- (1) Director for Corporate Support;
- (2) Councillor Bowyer (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Malcolm Coe, Assistant Director for Finance, Assets and Efficiencies

E mail: malcolm.coe@plymouth.gov.uk Tel: (01752) 304150

**POLICY FRAMEWORK ITEM:
CORPORATE PLAN 2011-14
DATE FIRST INCLUDED IN THE FP: 14 OCTOBER 2010**

Nature of the decision:

To approve the Corporate Plan 2011-14.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision).

Who will make the decision? City Council (Cabinet Member: The Leader)

Timing of the decision? 28 February 2011

Who will be consulted and how?

Persons to be consulted with:

1. Lead officers for related strategies and plans;
2. Plymouth 2020 on priorities;
3. Members of the Council's senior management team;
4. Overview and Scrutiny Management Board;
5. Cabinet.

Process to be used:

1. Plymouth City Council's Corporate Strategy Forum;
2. Corporate and departmental management team meetings;
3. Overview and Scrutiny Management Board meetings on 12 and 17 January 2011 to make recommendations to Cabinet;
4. Cabinet meeting on 8 February 2011.

Information to be considered by the decision makers:

Findings from the Plymouth Report - which covered, performance, public consultation, inspection and other data;
City/Council priorities that emerged from Plymouth Report through Plymouth 2020.
Recommendations from Cabinet.

Documents to be considered when the decision is taken

Medium Term Financial Strategy 2011-14;
Asset Management Plan 2011-14.

Representations: In writing by 24 January 2011 -

1. Assistant Chief Executive;
2. Councillor Mrs Pengelly (Leader).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Fry, Policy and Performance Officer
E mail: jonathan.fry@plymouth.gov.uk Tel: (01752)304144

**POLICY FRAMEWORK ITEM:
ASSET MANAGEMENT PLAN 2011
DATE FIRST INCLUDED IN THE FP: 14 OCTOBER 2010**

Nature of the decision:

City Council will be requested to give approval to the Asset Management Plan 2011 update.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? City Council (Cabinet Member: Councillor Bowyer)

Timing of the decision? 28 February 2011

Who will be consulted and how?

Persons to be consulted with:

Plymouth City Council's Corporate Strategy Forum;
Members of the City Council's senior management team;
Overview and Scrutiny Management Board;
Cabinet.

Process to be used:

Consultation of written material to and meetings of –
Plymouth City Council's Corporate Strategy Forum;
Plymouth City Council's Corporate Management Team;
Overview and Scrutiny Management Board on 12 and 17 January 2011 to make recommendations to Cabinet;
Cabinet Meeting on 8 February 2011.

Information to be considered by the decision makers:

Asset Management Plan update;
Plymouth City Council's Corporate Plan;
Medium Term Financial Strategy;
Recommendations from Cabinet.

Documents to be considered when the decision is taken

As above for decision makers

Representations: In writing by 24 January 2011 to -

1. Director for Corporate Support;
2. Councillor Bowyer (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Chris Trevitt, Head of Capital and Assets
E mail: chris.trevitt@plymouth.gov.uk Tel: (01752) 305441

**POLICY FRAMEWORK ITEM:
PLYMOUTH CITY HOUSING STRATEGY 2011 - 2016
DATE FIRST INCLUDED IN FP: 16 SEPTEMBER 2010**

Nature of the decision:

To agree a consultation document of issues, challenges and options as a key stage in developing a new housing strategy, as our existing one ends in 2011.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? Cabinet (on the recommendation of Councillor Fry)

Timing of the decision? 14 December 2010

Who will be consulted and how?

Persons to be consulted with:

A wide range of public, private and voluntary sector agencies, together with government agencies and customers across Plymouth and its surrounding areas.

Process to be used:

The draft issues and options paper would form the start of a wide ranging consultation which would eventually shape the mutually agreed priorities and plans in the final strategy, and its related delivery plans. The paper would be initially developed through workshops at a multi agency conference in early November with partners contributing to its drafting in thematic task and finish groups.

Information to be considered by the decision makers:

The paper will set out the context, issues, challenges and options for the city in tackling health inequalities, maintaining growth and prosperity, widening housing options and choice for local residents and helping to strengthen community cohesion, in a climate of reducing resources.

Documents to be considered when the decision is taken

A report and a document to be considered for wider consultation.

Representations: In writing by 29 November 2010 to -

- (1) Assistant Director for Strategic Housing;
- (2) Councillor Fry (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Nick Carter, Housing Strategy and Development Manager

E mail: nick.carter@plymouth.gov.uk Tel: (01752) 307583

**POLICY FRAMEWORK ITEM:
LOCAL DEVELOPMENT FRAMEWORK: SUBMISSION OF DERRIFORD AND
SEATON AREA ACTION PLAN
DATE FIRST INCLUDED IN THE FP: 10 SEPTEMBER 2009**

Nature of the decision:

To seek approval for the submission of the Derriford and Seaton Area Action Plan to the Secretary of State, including publication of the pre-submission version of the Area Action Plan for the purposes of consultation.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? City Council (Cabinet Member: Councillor Fry)

Timing of the decision? Between 6 December 2010 and 31 January 2011

Who will be consulted and how?

Persons to be consulted with:

Key stakeholders, local communities and members consulted as part of Issues & Preferred Options process, which was approved by the Cabinet on 20 January 2009.

Process to be used:

Issues and Preferred Options consultation process involved exhibitions, meetings, briefings, use of newsletter and other publicity material.

Information to be considered by the decision makers:

1. Local Development Scheme;
2. Local Development Framework Core Strategy;
3. Consultation responses on Area Action Plan Issues and Preferred Options report;
4. Local Development Framework evidence base reports.

Documents to be considered when the decision is taken

as above for decision makers.

Representations: In writing by 1 November 2010 to -

- (1) Assistant Director for Planning Services
- (2) Councillor Fry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning
E mail: jonathan.bell@plymouth.gov.uk Tel: (01752) 304353

**POLICY FRAMEWORK ITEM:
LOCAL DEVELOPMENT FRAMEWORK: SUSTAINABLE NEIGHBOURHOODS
DEVELOPMENT PLAN DOCUMENT - ISSUES AND PREFERRED OPTIONS
DATE FIRST INCLUDED IN THE FP: 12 AUGUST 2010**

Nature of the decision:

To seek approval for the issues and preferred options consultation for the Sustainable Neighbourhoods Development Plan Document.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? Cabinet (on the recommendation of Councillor Fry)

Timing of the decision? Between 14 December 2010 and 18 January 2011

Who will be consulted and how?

Persons to be consulted with:

Government Office South West;
Corporate Strategy Forum;

(An advance consultation process was undertaken in April and May 2009 in relation to potential Gypsy & Traveller sites which may form part of this DPD. A full process of public consultation will be undertaken once the report is approved).

Process to be used:

Meetings and discussions.

Information to be considered by the decision makers:

1. Local Development Scheme (Plymouth and South Hams);
2. Local Development Framework Core Strategy (Plymouth and South Hams);
3. Consultation responses on Issues & Options report (South Hams);
4. Local Development Framework evidence base reports (Plymouth and South Hams);
5. Regional Spatial Strategy.

Documents to be considered when the decision is taken

as above for decision makers.

Representations: In writing by 29 November 2010 to -

- (1) Assistant Director for Planning Services;
- (2) Councillor Fry (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning
E mail: jonathan.bell@plymouth.gov.uk Tel: (01752) 304353

**POLICY FRAMEWORK ITEM:
LOCAL DEVELOPMENT FRAMEWORK: CONSULTATION ON DRAFT
SHOPPING CENTRES SUPPLEMENTARY PLANNING DOCUMENT
DATE FIRST INCLUDED IN THE FP: 12 AUGUST 2010**

Nature of the decision:

To seek approval for the publication of a Shopping Centres Supplementary Planning Document for consultation purposes.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? Cabinet (on the recommendation of Councillor Fry)

Timing of the decision? Between 14 December 2010 and 18 January 2011

Who will be consulted and how?

Persons to be consulted with:

Plymouth City Council departments.

(A full public consultation process will be undertaken once report approved).

Process to be used:

Meetings, events, Local Development Framework newsletter and Limehouse consultation portal.

Information to be considered by the decision makers:

1. Local Development Scheme;
2. Local Development Framework Core Strategy;
3. Local Development Framework evidence base reports;
4. Development Guidelines Supplementary Planning Document and Design Supplementary Planning Document.

Documents to be considered when the decision is taken

as above for decision makers.

Representations: In writing by 29 November 2010 to -

- (1) Assistant Director for Planning Services;
- (2) Councillor Fry (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Jonathan Bell, Head of Development Planning
E mail: jonathan.bell@plymouth.gov.uk Tel: (01752) 304353

**POLICY FRAMEWORK ITEM:
STATEMENT OF LICENSING POLICY - 3 YEAR REVIEW OF THE LICENSING
POLICY - LICENSING ACT 2003
DATE FIRST INCLUDED IN THE FP: 12 AUGUST 2010**

Nature of the decision:

Review of the Council's Licensing Policy, including the Cumulative Impact Policy, as required by the Licensing Act 2003.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? City Council (Cabinet Member: Councillor Michael Leaves)

Timing of the decision? 6 December 2010

Who will be consulted and how?

Persons to be consulted with:

Environmental Health, Health and Safety Executive, Planning Department, Child Protection Team, Devon and Cornwall Police, Trading Standards, Devon and Somerset Fire & Rescue Service, Maritime and Coastguard Agency, Primary Care Trust, Community Safety Partnership Team, Devon Licensing Forum;
Customers and Communities Overview and Scrutiny Panel on 18 October 2010.
All Personal Licence holders and businesses;
Ward Councillors;
Trade Bodies;
Public.

Process to be used:

Public Protection Service has undertaken a formal written public consultation.

Information to be considered by the decision makers:

Report from the Public Protection Service;
Feedback from the public consultation;
Cabinet report and recommendation from meeting on 16 November 2010.

Documents to be considered when the decision is taken

Cabinet recommendation.

Representations: In writing by 1 November 2010 to -

- (1) Director for Community Services;
- (2) Councillor Michael Leaves (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Andy Netherton, Principal Environment Health Officer

E mail: andy.netherton@plymouth.gov.uk Tel: (01752) 304742

**POLICY FRAMEWORK ITEM:
PLYMOUTH YOUTH OFFENDING SERVICE YOUTH JUSTICE PERFORMANCE
IMPROVEMENT FRAMEWORK: CAPABILITY AND CAPACITY PLAN 2010
DATE FIRST INCLUDED IN THE FP: 10 JUNE 2010**

Nature of the decision:

To approve the plan for publication.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? City Council (Cabinet Member: Councillor Mrs Watkins)

Timing of the decision? 31 January 2011

Who will be consulted and how?

Persons to be consulted with:

Youth Offending Service Management Board, Children and Young People's Trust, Plymouth Children's Safeguarding Board, Crime & Disorder Reduction Partnership, Young People, Families and other stakeholders including Children & Young People Overview & Scrutiny Panel

Process to be used:

Meetings of; Youth Offending Service Management Board, Children and Young People's Trust Board, Plymouth Children's Safeguarding Board, Crime & Disorder Reduction Partnership, the Children & Young People Overview & Scrutiny Panel; Children & Young People and Stakeholders events;
Briefings;
Reports;
Presentations.

Information to be considered by the decision makers:

Recommendation of Cabinet and the draft plan from meeting on 18 January 2011;
The plan was approved by the Youth Offending Service Management Board on 13 May 2010.

Documents to be considered when the decision is taken

Report to Cabinet;
Children and Young People's Trust Plan.

Representations: In writing by 3 January 2011 to -
(1) Director of Services for Children and Young People;
(2) Councillor Mrs Watkins (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Benji Shoker, Youth Offending Service Manager
E mail: benji.shoker@plymouth.gov.uk Tel: (01752) 306999

**POLICY FRAMEWORK ITEM:
PLYMOUTH'S THIRD LOCAL TRANSPORT PLAN
DATE FIRST INCLUDED IN THE FP: 16 SEPTEMBER 2010**

Nature of the decision:

To approve the draft of Plymouth's Third Local Transport Plan.

(Note: this item is a voluntary addition to the Forward Plan. The decision is not a Key Decision)

Who will make the decision? City Council (Cabinet Member: Councillor Wigans)

Timing of the decision? 11 April 2011

Who will be consulted and how?

Persons to be consulted with:

Full public consultation (starting late October 2010 following Cabinet approval on 19 October 2010 of the draft document for consultation);
Councillors and stakeholders (internal and external);
Growth and Prosperity Overview and Scrutiny Panel.

Process to be used:

Online consultation using the Limehouse system;
Exhibitions will take place across the City;
Meetings and workshops will take place with Members and stakeholders.

Information to be considered by the decision makers:

1. Draft document;
2. Evidence base reports;
3. Cabinet recommendation from meeting on 29 March 2011.

Documents to be considered when the decision is taken

as above for decision makers.

Representations: In writing by 14 March 2011 to -
(1) Assistant Director of Development (Transport);
(2) Councillor Wigans (Cabinet Member).

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents:

For further information contact: Philip Heseltine, Head of Transport Strategy
E mail: philip.heseltine@plymouth.gov.uk Tel: (01752) 307942

Municipal Year 2010/11
Cabinet / Cabinet Members:

Councillor Mrs Vivien Pengelly, Leader of the Council
Councillor Ted Fry, Deputy Leader and Planning, Strategic Housing and Economic Growth
Councillor Ian Bowyer, Finance, Property, People and Governance
Councillor Peter Brookshaw, Community Services (Safer and Stronger Communities and Leisure, Culture and Sport)
Councillor Glenn Jordan, Customer Services
Councillor Michael Leaves, Community Services (Street Scene, Waste and Sustainability)
Councillor Sam Leaves, Performance and Transformation
Councillor Grant Monahan, Adult Health and Social Care
Councillor Mrs Joan Watkins, Children and Young People
Councillor Kevin Wiggins, Transport

Chief Executive and Executive Directors

Barry Keel, Chief Executive
Adam Broome, Director for Corporate Support
Carole Burgoyne, Director for Community Services
Bronwen Lacey, Director of Services for Children and Young People
Anthony Payne, Director for Development and Regeneration
Deb Laphorne, Director for Public Health

Members of the City Council

The Lord Mayor, Councillor Mrs Aspinall
The Deputy Lord Mayor, Councillor Coker, and
Councillors Ball; Mrs Beer; Berrow; Bowie; Mrs Bowyer; Mrs Bragg; Browne; Dann; Delbridge; Mrs Dolan; Drean, Evans; Foster, Mrs W Foster; Fox; Gordon; Haydon; James; King; Lowry; Martin Leaves, Lock; Dr Mahony; McDonald; Murphy; Mrs Nelder; Nicholson; Mrs Nicholson; Rennie; Reynolds; Ricketts; Roberts; Dr Salter; Smith; Sally Stephens; Stevens; Stark; Thompson; Tuohy; Vincent; Viney; Wheeler; Wildy, Williams and Wright